



LEICESTER GRAMMAR SCHOOL

ADMISSIONS POLICY

Leicester Grammar School is a co-educational independent day school for pupils from ages 10 to 18. Deciding on the right school for your child is very important, and a visit to the school is an integral part of this process. We hold a number of open events in the Advent Term, which give a general introduction to the school; details are published on our website: <http://www.lgs-senior.org.uk/visit-us-open-morning>

We are also very happy to host prospective parents and their children at other times for a private visit, and to meet staff and pupils; you can be sure of a warm welcome. Please contact the school's Head of Admissions, Natalie Hunt, on 0116 2591929 or email admissions@leicestergrammar.org.uk to make arrangements.

The School's aims are:

- To develop the academic potential of the pupil.
- To develop the musical, sporting and other talents of the pupil.
- To develop the moral and spiritual wellbeing of the pupil.
- To develop the individual, in a co-educational school with a Christian ethos.

In addition, the School aims to strike a balance between academic and practical work, physical education, moral and spiritual development and the pursuit of leisure activities. We are committed to high standards of teaching and care and we welcome parental contact. Pupils are encouraged to participate enthusiastically in work and leisure activities and are expected to behave with tolerance and understanding, respecting the needs of others.

The School attaches importance to courtesy, integrity and good discipline. Parents agree that the pupil will take a full part in the activities of the School, will attend each school day, will be punctual, will work hard, will be well behaved and will comply with the School Rules about the wearing of uniform. All pupils will receive health and life skills education appropriate to age in accordance with the curriculum from time to time.

APPLICATIONS

THE ENTRY PROCEDURE

Leicester Grammar School is an academically selective school. Selection is based on academic merit, which is assessed through an entry examination, assessments at the school and references from the candidate's previous school. Our selection process is designed to identify pupils who are able to benefit from our balanced and well-rounded education and to make a positive contribution towards the life of the school.

The main points of entry are at 10+/Year 6, 11+/Year 7, and 16+/Year 12. We admit approximately 20-28 pupils per year at Year 6 (The Prep), 120 pupils a year at Year 7, and 20 pupils at Year 12. The school may also have occasional places at other ages (12+/Year 8, 13+/Year 9 and 14+/Year 10), so please do not hesitate to contact the Head of Admissions for details.

Applicants for admission should normally register by the end of November of the year preceding the desired year of admission (e.g. end of November 2019 for entry in September 2020 etc.), although we are able to assess prospective pupils at short notice at other times when there are places available. The school's Registration Form is available on the school's website - <http://www.lgs-senior.org.uk/prospectus-applications> and from the Head of Admissions.

EQUAL TREATMENT

Leicester Grammar School's aim is to encourage applications from candidates with as diverse a range of backgrounds as possible. This enriches our community and is vital in preparing our pupils for today's world. Generous bursaries are offered in order to make it possible for as many as possible who meet the school's admission criteria to attend the school.

Leicester Grammar School is committed to equal treatment for all, regardless of a candidate's sex, race, ethnicity, religion, disability, gender reassignment, sexual orientation or social background. The school's provision for bursaries is described below.

SPECIAL NEEDS

Leicester Grammar School does not unlawfully discriminate in any way regarding entry. The school welcomes pupils with disabilities and/or special educational needs, provided that we can offer them any support they require and cater for any additional needs, and that our site can accommodate them.

We strongly advise parents of children with special educational needs or physical or mental disabilities to discuss their child's requirements with the school before he/she sits the entrance examination so that we can make adequate provision for him/her. Parents should provide with the Application Form a copy of an educational psychologist's report or a medical report if they have one.

The school will discuss thoroughly with parents (and their child's medical advisers, if appropriate) the adjustments that can reasonably be made for the child if he/she becomes a pupil at the school.

THE ASSESSMENT PROCESS

The aim of the process is to identify academic ability and potential. Leicester Grammar School is also looking for well-rounded pupils with a genuine interest in education in the broadest sense of the word, with interests that stretch beyond the confines of the academic curriculum. The school has strong traditions in music, drama, art, debating, community activities and sport. There are many co-curricular activities, all of which are important in developing a well-balanced, confident individual.

No specific preparation for the entrance tests is needed; all candidates start on an equal footing, with opportunities to display their academic aptitude and co-curricular interests.

All candidates for entry below 16+ sit papers in English, Maths and Verbal Reasoning, which are designed for their age group.

Candidates at 10+ under active consideration will be interviewed, candidates at 11+ will be invited to school for a pre-assessment day and candidates Sixth Form, will be interviewed.

Our offer of places into Year 12/ Sixth Form is conditional upon a candidate achieving a minimum of at least three GCSE qualifications at Grade ⑦, with at least three further GCSE qualifications at Grade ⑥. In a subject proposed for study in the Sixth Form we would normally expect at least a GCSE Grade ⑥ to be achieved in the subject or a closely related subject. The school will reserve the right to ask for a higher threshold to be met for the study of certain subjects and/or combinations of subjects. Detail concerning such requirements will be available on request and is usually detailed in the Sixth Form Prospectus.

The dates for the assessment process for the current year are published on our website, together with the dates when results are posted to families and the closing date for acceptances. We will offer places to candidates from our waiting list after the closing date for acceptances.

References will be sought from the Head of a candidate's current school as part of the assessment process.

SIBLING POLICY

Most siblings join us at Leicester Grammar School. However, admission is not automatic and there may be occasions where the school judges that a sibling is likely to thrive better in a different academic environment.

SCHOLARSHIPS

Leicester Grammar School offers a number of scholarships a year for excellence in:

- Academia
- Music
- Art
- Sport (Sixth Form only)

A scholarship may be withdrawn in accordance with the terms on which such award is made or in accordance with the school's Terms and Conditions.

Purpose of Scholarships

Scholarships are designed to reward excellence and to celebrate exceptional talent. In recognition of this achievement, the scholar is normally offered a 5-10 per cent reduction in the fees throughout his/her time at Leicester Grammar School. In addition, music scholars may be offered assistance with instrumental tuition. Parents are asked to indicate on the Application Form whether they wish to apply for a scholarship. Details of the arrangements will be sent to all who express an interest.

We encourage parents of scholars who anticipate that they will experience difficulty in meeting the balance of the tuition fees to apply (at the same as registration of their child) for one of the school's means-tested bursaries described below.

Academic Scholarships

Candidates who apply for academic scholarships are selected from the most outstanding performers in the entrance examinations and at interview.

Scholarships are held for the duration of a pupil's time at the school, provided his/her progress and conduct are satisfactory. Scholarships are also offered to entrants to Year 12/ Sixth Form.

All candidates will be interviewed in addition to sitting papers in Mathematics, English and Verbal Reasoning (Years 6 -10).

Music Scholarships

Entry into Years 6 -10

Co-curricular musical ability and interest may assist with entry to the school. The Director of Music is always keen to meet and to listen to pupils who are enthusiastic musicians and have an instrumental specialism; a few music scholarships are awarded each year. **As a guide, pupils for 11+ entry who are at or around Grade 4 standard can expect to be considered for scholarships; musical potential and proven commitment to music-making are also taken into consideration.**

Auditions take place in early January. Candidates will need to obtain a specialist reference from their current music teacher(s) as well as a reference from their current Head. At audition, candidates will be required to perform two contrasting pieces on their main instrument and one on any additional instruments. There will also be brief sight-reading and aural tests. Scholars are expected to demonstrate enthusiasm for and commitment to music and will be expected to make a contribution to the musical life of the school throughout their time at LGS.

Art Scholarships

Entry into Years 6 -10

Candidates will be asked to sit a drawing examination, submit a portfolio of artwork and provide a confidential reference. The exam comprises a series of preliminary studies and a timed test. The portfolio should contain material produced both at school and at home. There is no prescription concerning the contents, but a good submission is likely to include work based on direct observation and derived from the candidate's imagination. Experience of range of media would also be expected.

The reference is to give an indication of the candidate's strengths, interests and particular enthusiasms as well as their recent progress. It should be written by a teacher or an art club leader who is qualified to comment on the candidate's aptitude.

A scholarship will be awarded to candidate/s who demonstrate a high level of technical proficiency for their age and show evidence of creative potential, originality and imagination. Scholars must commit themselves to pursue the subject to at least GCSE level.

Sixth Form

Music Scholarships are available for pupils seeking to enter the school in the Sixth Form. The Director of Music is always keen to meet and listen to enthusiastic musicians and they are invited to arrange a time to audition. Candidates will need to obtain a specialist reference from their current Head of Music before the audition. At audition, candidates will be required to perform two contrasting pieces on their main instrument and one on any additional instruments. There will also be brief sight-reading and aural tests. As a rough guide, students are expected to be working at Grade 6 level or above to be considered for a scholarship. Scholars are expected to demonstrate enthusiasm for and commitment to music and will be expected to make a contribution to the musical life of the school throughout their time at LGS.

Music scholarships will only be awarded to pupils who have passed the School's entrance examination/assessment.

Sports Scholarships (Sixth Form entry)

A small number of sports scholarships are awarded at Sixth Form entry to outstanding, all-round sportsmen/ women who have achieved a high level of competence in two or more sports, of which at least one is a major LGS team-sport. Candidates will be assessed and interviewed by the Director of Sport and will be expected to demonstrate qualities of leadership and team-play of a very high order. Candidates will be required to provide a specialist reference from their current Head/ Director of PE/ Sport. They will be expected to be committed to the sporting life of the school throughout the Sixth Form.

BURSARIES

Leicester Grammar School's bursary programme is generous and is designed to make it possible for as many as possible of those who meet Leicester Grammar School's entry criteria to take up a place here. The school offers means-tested awards annually to entrants at the usual points of entry, where the parents have indicated on the Application Form that they require financial support. Bursaries are means-tested in accordance with the criteria published on the school's website (<https://www.lgs-senior.org.uk/scholarships-and-bursaries>). Both parents are required to provide proof of their income and assets. The level of support varies according to parental need, but can exceptionally extend to 100% remission in cases of proven need.

Entry bursaries are always offered for 12 months at a time. The family is required to provide fresh information about its circumstances for every year that their child attends the school. Levels of support may vary with fluctuations in income or wealth.

Bursaries are only offered to families who are resident in the UK.

Our Bursaries and Scholarships policy can be viewed on our website - <https://www.lgs-senior.org.uk/policies> or can be obtained from the Head of Admissions.

A bursary may be withdrawn in accordance with the terms upon which such award is made or in accordance with the school's Terms and Conditions.

OVERSEAS APPLICANTS

The school welcomes into the Sixth Form every year a small number of overseas students from mainland China. Further details can be obtained from the Head of Admissions.

Fluency in English

In order to cope with the high academic and social demands of Leicester Grammar School pupils must be proficient English speakers. Normally pupils will have been educated in the English medium for at least two years before coming to the school. Tuition in English as an Additional Language (EAL) can be arranged at the parent's expense.

RELIGIOUS BELIEFS

Leicester Grammar School welcomes applications from prospective pupils of all faiths and of no faith and is a happy and diverse community.

Although Leicester Grammar School has a Christian foundation, the school does not select for entry on the basis of religious belief, and it offers the opportunity for Christians, Jews, Hindus, Muslims, and Sikhs etc. to practise their own faiths.

However, parents should be aware that there are compulsory assemblies and services that all pupils are expected to attend, *e.g. the annual Foundation Day service*.

SCHOOL'S TERMS & CONDITIONS

The school's Terms and Conditions are on the school's website - <https://www.lgs-senior.org.uk/policies> and will be made available to parents as part of the admissions process.

COMPLAINTS

The school's Complaints Procedure is on the school's website - <https://www.lgs-senior.org.uk/policies> - and can be sent to prospective parents on request.

RECORDS AND REVIEW

Applicants' details will be held on file with due regard to data protection legislation and the school's Privacy Notice.

The school will not hold the personal data of you or your child for longer than is necessary for a lawful purpose. This will generally be no more than 6 months following an unsuccessful application, but reasons to retain for longer might include: if the parents express an interest in the candidate re-applying for any reason at a later date, or in the potential candidacy of a sibling; or to deal with any ongoing matters or queries arising from the application.