

Ref: PMF/rs
July 2016



Dear parent/guardian

Young Enterprise Programme

I am writing to inform you about the opportunity for your son/daughter to participate in the Young Enterprise Programme during the Lower Sixth. Please find attached further information about the programme.

Young Enterprise has been a successful part of our Sixth Form provision for many years. It has been a popular choice of extra-curricular activity for those who wish to experience a business environment and many have found it a useful addition to their CV and UCAS personal statement as well as being a memorable and enjoyable course. Achiever training will also be made available for students taking on directorship roles within their company.

Due to recent changes in funding provided to the Young Enterprise programme, it will be necessary to charge a fee of up to £50 for participation in the programme next year. This will be added to your school account during your son/daughter's Lower Sixth year.

Should your son/daughter wish to take part in Young Enterprise 2016/2017, I will require their completed application form (also attached), together with the signed slip below, by Wednesday 14 September 2016.

If you have any queries regarding Young Enterprise, please do not hesitate to contact me.

Yours sincerely



Peer Moore-Friis
Young Enterprise Coordinator

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Young Enterprise Programme

Name of student Registering Tutor

I am happy for my son's/daughter's application for the Young Enterprise programme for 2016/17 to be considered. I understand that if the application is successful there will be a charge of up to £50.

Signature of parent/guardian Date

Please return this slip, with the completed application form, to Mr Moore-Friis's pigeonhole by Wednesday 14 September 2016





Young Enterprise Programme 2016 – 2017

Young Enterprise at Leicester Grammar School

Young Enterprise is a great opportunity to learn about running a business, as you will see from the information attached. Below we have highlighted some of our key expectations of achievers, so you are aware of the commitment you are making to YE and to your fellow achievers, who you will have to work with as colleagues during the programme.

Companies

- We aim to operate 2 companies, each of around 14 members. Groups will be chosen by Link Teacher.
- Companies will each be allocated an experienced business adviser by Young Enterprise Leicestershire.

Meetings

- Meetings will take place every Monday afternoon from 4.00 - 5.20pm.
- You will need to arrange your own transport home after each meeting. If you intend to use the school late bus you will need to sign up for this yourself each week.

Time Commitment

- You will be expected to attend meetings every week during term time until the Easter holidays.
- Attendance is compulsory for all Young Enterprise achievers. If there is a genuine reason why you cannot attend you must let both the Link Teacher and your company's Managing Director know well in advance (not the same day), in writing.
- Persistent non-attendance will result in your participation in the programme being terminated

Work Commitment

As you will be running a business, tasks will be delegated for you to complete between meetings, and deadlines will be set by your company, and from time to time by the Link Teacher as well. It is important, to avoid letting your company down, that tasks are carried out properly and punctually and that deadlines are kept. Persistent failure to complete tasks has in the past led to companies sacking achievers, a right which they reserve. From time to time it may be necessary for achievers to schedule their own, additional, meetings during lunch times or free periods, and attendance at these will also be monitored.

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July 2016

Application Process

If you are interested in taking part in the Young Enterprise programme please first read all the accompanying documentation and then continue by completing the application form opposite. Once again last year's programme was oversubscribed. This year a selection process will be used based on an application system.

Please write a brief, but well-considered response to each of the questions in the space provided. Your application will be assessed, in part, on your responses. Hand in the completed form to us at the beginning of next term, after which applicants will be informed whether or not they have secured a place on the programme.

Yours sincerely



Peer Moore-Friis
Young Enterprise Coordinator



NAME	
REGISTERING TUTOR	PERSONAL TUTOR
What subjects do you intend to study this year? (list in alphabetical order)	
What other extra-curricular activities do you intend to be involved with this year, both in and out of school?	
What experience do you have which you feel may be useful to a YE company?	
Starting with the most important, sum up in 5 words what you feel you will bring to a YE company.	
Expand on these qualities, or any other qualities you feel you may add	
Sum up why you wish to do YE and what you feel the programme would do for you.	
Suggest 3 names for your YE company	
List 10 product ideas or services that your YE company could sell successfully	
<ol style="list-style-type: none"> 1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 	

Please return completed forms together with signed parental consent slip to Mr Moore-Friis's pigeonhole by Wednesday 14 September 2016.